



Mechanical Permit Application

Authority: P.A. 230 of 1972, As Amended
Completion: Mandatory to obtain permit
Penalty: Permit will be issued

Permit # _____

City of Orchard Lake Village will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap, or political beliefs.

I. Job Location

Property Owner

Street Address

City, State, ZIP

Has a Building Permit been obtained for this project?

II. Contractor/Homeowner Information

Contractor/Homeowner

Street Address

City, State, Zip

State License # and Expiration Date

Office Number

Cell Phone #

Federal Employer ID Number

Local License #

III. Type of Improvement

IV. Plan Review Required

See below for plan review requirements before completing this section. Plans and specifications must be submitted for one-and-two dwellings when the input rating of the building heating/cooling system exceeds 375,000 BTU's.

What is the input rating of the heating system in this building?

What is the building size in square feet?

Have plans been submitted?

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980 as amended, and shall bear that architect's or engineer's signature and seal, except:

1. One and two family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less.
2. Alteration and repair work determined by the mechanical official to be of a minor nature.
3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.

V. Home Owner Affidavit

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the City Mechanical Inspector. I will cooperate with the City Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

FIRE PROTECTION SYSTEM PERMIT FEES

MECHANICAL PERMIT

FIRE SPRINKLER SYSTEMS (Based on main pipe sizing)

ITEM	AMT.	NO.	FEE
3/4" through 1 1/2 " minimum	\$ 65.00		
2" through 4" minimum	\$ 125.00		
Over 4"	\$ 150.00		
Each additional floor over first floor	\$ 50.00		
Hood and duct fire suppression system (each)	\$ 50.00		
Wet or chemical system sprinkler heads (each)	\$ 0.75		

TOTAL

In addition the City charges \$30.00 for each inspection
Registration \$15.00 (if you are not already registered)

APPLICATION FEE

\$ 30.00

Make checks payable to "City of Orchard Lake Village"

Total Fee

\$ _____

NOTE: SEPARATE FEE REQUIRED FOR FIRE PROTECTION SYSTEM PLAN REVIEW BY CITY CONSULTANT. FEE TO BE PAID PRIOR TO PERMIT ISSUANCE

INSTRUCTIONS FOR COMPLETING APPLICATION

GENERAL: Fire Protection System work shall not be started until the application for permit has been filed with the City of Orchard Lake Village. All installations shall be in conformance with the State Mechanical Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the City of Orchard Lake Village with **24 (twenty-four)** hour notice. The inspector will need the job location and the permit number.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**