

MECHANICAL PERMIT APPLICATION
City of Orchard Lake Village **PERMIT #**
3955 Orchard Lake Village **P.A. 230 of 1972, AS AMENDED**
Orchard Lake, MI. 48323 **COMPLETION: MANDATORY TO OBTAIN PERMIT**
(248) 682-2400 **PENALTY: PERMIT CANNOT BE ISSUED**
(248) 682-1308 FAX

I. JOB LOCATION

NAME OF OWNER/AGENT	HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT	
	YES	NO NOT REQUIRED
STREET ADDRESS & JOB LOCATION (Street No. and Name)	City	County

II. CONTRACTOR/HOMEOWNER INFORMATION

Contractor Homeowner	Name	State License Number	Expiration Date
Address (Street No. and Name)		State Registration Number	Expiration Date
City	State	Zip Code	Local License Number Expiration Date
Telephone Number ()	Social Security Number		Federal Employer ID Number (or reason for exemption)
Workers Compensation Insurance Carrier (or reason for exemption)		MESC Employer Number (or reason for exemption)	

III. TYPE OF JOB

Single Family Other	New Alteration	Sewer Only Water Only	Repair Addition
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IV. PLAN REVIEW REQUIRED

See below for plan review requirements before completing this section. Plans and specifications must be submitted for one-and-two dwellings when the input rating of the building heating/cooling system exceeds 375,000 BTU's

What is the input rating of the heating system in this building? _____

What is the building size in square feet? _____

Have plans been submitted? YES NO NOT REQUIRED

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980 as amended, and shall bear that architect's or engineer's signature and seal, except:

1. One and two family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less.
2. Alteration and repair work determined by the mechanical official to be of a minor nature.
3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.

V. APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, 1972 PA 230, MMCL 125, 1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit) _____ Date _____

VI. HOMEOWNER AFFIDAVIT

I hereby certify plumbing work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the City Plumbing Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the City Plumbing Inspector. I will cooperate with the City Plumbing Inspector and assume the responsibility to arrange for necessary inspections.

COMPLETE APPLICATION ON BACK SIDE

VII FEE CHART - Enter the number of items being installed, multiply by the unit price for total fee.

ITEM	AMT	NO.	FEE	ITEM	AMT	NO.	FEE
Application Fee (non-refundable)						1	\$ 30.00
Central A/C or Heat Pump 3 Ton & Under	\$ 25.00			Tanks Under 27 Gallons	\$ 15.00		
Over 3 Ton	\$ 35.00			276 Gallons to 559 Gallons	\$ 20.00		
Furnace Gas & Oil Combined System	\$ 35.00			Over 559 Gallons	\$ 30.00		
Exhaust Fans Under 1,500 CFM	\$ 10.00			Boiler	\$ 40.00		
1,500 to 10,000 CFM	\$ 25.00			Solid Fuel Equipment	\$ 20.00		
Over 10,000 CFM	\$ 50.00			Prefab Fireplaces	\$ 60.00		
Duct System (Per Unit)	\$ 30.00			Gas Piping (Each Outlet)	\$ 15.00		
Humidifiers	\$ 10.00			Solar Equipment System	\$ 20.00		
Air Cleaner	\$ 15.00			Swimming Pool	\$ 60.00		
Air Cleaner with Washer	\$ 30.00			Generator - Must obtain a Zoning Permit for this work	\$30.00		

Permit Fee Sub Total _____

In addition the City charges \$30.00 for each inspection
Registration \$15.00 (if you are not already registered)
(Application Fee (Non Refundable))

\$30.00

Make checks payable to "City of Orchard Lake Village"

Total Fees

IX. INSTRUCTIONS FOR COMPLETING APPLICATION

GENERAL: Mechanical work shall not be started until the application for permit has been filed with the City of Orchard Lake Village. All installations shall be in conformance with the State Mechanical Code. No work shall be concealed until it has been inspected. The Telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the City of Orchard Lake Village with 24 (twenty four) hour notice. The inspector will need the job location and the permit number.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED. APPLICATION FEE NON-REFUNDABLE.**