

CITY OF ORCHARD LAKE VILLAGE

REQUEST FOR TREE REMOVAL/LAND CLEARING PERMIT

Property Owner Name \_\_\_\_\_

Address \_\_\_\_\_

Phone: Home \_\_\_\_\_ Business \_\_\_\_\_

Legal Description of Property \_\_\_\_\_

**1. Reason for permit**

- A. To remove protected trees associated with a building permit
- B. To remove protected trees associated with a re-landscaping plan
- C. For land clearing or grade change in an environmentally sensitive area (*within 35' of the shore of a lake or pond, or within wetlands.*)

**2. Requirements for City review of an application**

- A. Registered tree survey (*must be attached*)  
*not required for B. & C. above unless grade change is involved.*
- B. Trees proposed for removal are tagged for inspection to be carried out by City.
- C. Permit fee payment

**3. Criteria for approval by reason in 1 above (read the Ordinance in detail)**

- A. Trees are within the building footprint (including all structures) plus 10' per side or in paving areas, areas planned for decks, pools, patios, walks & minimum land clearing for utility installation, and the property owner has demonstrated to the Building Official's satisfaction that there is no alternative to the proposed tree removal that will allow building on the site.  
*(Attach written statement)*
- B. The re-landscaping plan is considered consistent with the neighboring areas, has no negative effect on neighboring views, and continues the total dbh of trees present prior to the change in any one area as defined in 12.07.03, and in the environmentally sensitive area if it is involved.
- C. The plan includes protection and maintenance of the natural shoreline, and will have no negative impact on the water or the wetlands.

**4. Replacement of protected trees by reason in 1. above (read section 12.07.11)**

- A. Tree replacement not required for protected trees removed as permitted in 3A above.
- B. Replacement to maintain the original total dbh by area.
- C. Required if area density is below 35 protected trees per acre.

Property owners signature \_\_\_\_\_

Date of on site inspection \_\_\_\_\_ by \_\_\_\_\_

Permit approved by \_\_\_\_\_ date \_\_\_\_\_

It is unlawful to provide false information on this form. Replacement trees must be replaced if they die within two (2) years. Replacement trees will be regarded as protected trees even though less than 3" in dbh. Replacement trees must be planted within six (6) months of the date above. It is unlawful to take action proposed without this form signed by the Building Official. If differences exist between this form and the Ordinance, the Ordinance provisions prevail.

**CITY OF ORCHARD LAKE VILLAGE**

**FIVE DAY NOTICE OF PROPOSED TREE REMOVAL Ord. 12.07**

Date: \_\_\_\_\_

Property Owner Name \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Home \_\_\_\_\_ Business \_\_\_\_\_

**1. Proposed removal of protected tree (3" or more measured at dbh, diameter at 4 1/2' above, or more):**

- A. Necessary for maintenance or repair of roads, sewers, structures or public facilities.
- B. Dead, severely damaged or diseased trees.
- C. Necessary to avoid damage to structures.

**2. Proposed Removal of a landmark tree (24" or more measured at dbh, diameter at 4 1/2' above ground)**

Must be dead, severely damaged or diseased

**3. Trees/Property areas involved:**

	# to be removed	Affected Area Sq. Ft.	Affected Area in Acres	# of protected trees in area after removal	Density (Col 4/Col 3)
Front Yard					
Rear Yard					
Side Yard					
Waterfront					
100' radius circle/ quasi-public property		31,416	0.72		

\*\*Divide square feet by 43,560

**4. Replacement is required if the answer to all of the following questions is yes:**

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Trees not within 10' of the primary structure
<input type="checkbox"/>	<input type="checkbox"/>	Density is below 35 protected trees/acre in the specific yard area

**5. Does site plan on the reverse side show the location of protected trees in the area involved, replacement tree locations/size/species?**

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

**6. Are the trees tagged for City inspection?**

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

Property Owners Signature \_\_\_\_\_

**Five Day Notice:**

Approved \_\_\_\_\_ Date: \_\_\_\_\_ Not Approved \_\_\_\_\_ Date: \_\_\_\_\_  
By: \_\_\_\_\_ Building Official By: \_\_\_\_\_ Building Official

It is unlawful to provide false information on this form or its reverse side. Replacement trees must be replaced if they die within 2 (two) years. Replacement trees will be regarded as protected trees even though less than 3" dbh. Replacement trees must be planted within six (6) months of the date above.

If differences exist between this form and the Ordinance, the Ordinance provisions prevail