

VISIT OUR WEBSITE: [cityoforchardlake.com](http://cityoforchardlake.com)

HELLO!

Welcome to the City of Orchard Lake Village. We are happy to have you as a new resident.

Should you need information or assistance from your City, please call the City office at (248) 682-2400. Office hours are 8:00 a.m. to 4:00 p.m. Monday through Friday. Information is also available on the City website, [www.cityoforchardlake.com](http://www.cityoforchardlake.com).

During the above hours you may reach the Building Department, the Police Department (administrative calls), Treasurer's Office, Clerks Office and/or the Department of Public Works- (248) 682-2400.

THE 24-HOUR EMERGENCY TELEPHONE NUMBER IS 911. USE THIS NUMBER FOR POLICE, FIRE AND MEDICAL EMERGENCIES. (EMERGENCY PHONE STICKERS ARE AVAILABLE AT CITY HALL).

Your police Department provide 24-hour service. The Department includes a Police Chief, a Sergeant, and five full-time and three part-time Patrolmen. If you cannot reach an Officer at the (248) 682-2400 number, call (248) 975-9200, identify yourself as a resident of Orchard Lake Village and ask that an Orchard Lake Police Officer call you or come to your home. A Police Clerk is in the City Offices from 8:00 a.m. to 4:00 p.m. Monday through Friday and the Police are on the streets twenty-four hours every day.

Your fire protection is provided through the West Bloomfield Fire Department. The department is a full time department with advanced life support trained paramedics. Use 911 for emergencies or for administrative calls; please call (248) 409-1505.

Your City is a Home Rule City. Your Zip Code is either 48323 or 48324, depending on which side of the City you live in.

The City Council consists of seven (7) Council members. A Mayor and a Mayor Pro-Tem are appointed by Council members at the first Council Meetings held after each November Election. They serve on the Council without pay. The position of Treasurer is appointed and Treasurer also serves without pay.

You may contact the following people for assistance:

Clerks & Treasurers Offices- Rhonda McClellan

Police Chief – Joseph E. George

All other City Services- Gerry McCallum

(Building, Zoning, Streets, Drainage, etc.)

Weekly rubbish collections and recycling collections are made by Waste Management on Tuesdays. The company begins collections at 7:00 a.m. so be sure you have your rubbish and recycling out at the curb by that time. If you have a large item for special pickup, you may call Waste Management at 1-800-796-9696 to arrange for it. The City pays for rubbish pickup, collection of recyclables, and yard waste from your tax dollars. The yard waste collection program runs from April through November. If you have any questions on the recycling program or yard waste, you may call the City Hall or Waste Management.

The Orchard Lake Nature Sanctuary on Pontiac Trail, west of Old Orchard trail, is open from sunrise to sunset. We encourage you to take the time for a walk with nature.

The City regulates rental housing. If you are considering renting your home, please check with City Hall to obtain a copy of the regulations.

As a City resident you are entitled to use all services of the West Bloomfield Township Library System at either of the two library branches. For more library information, you may call (248) 682-2120 or visit their website at [www.wbllib.org](http://www.wbllib.org).

Tax Bills are mailed twice a year: July 1<sup>st</sup> and December 1<sup>st</sup>. Summer Taxes are due September 1<sup>st</sup>, and the Winter Taxes are due February 14<sup>th</sup>. Taxes may be paid with a credit card on line at [paylocaltaxes.com](http://paylocaltaxes.com). A fee is charged for credit card payments.

Current dog licenses may be purchased at the City office beginning December 1<sup>st</sup>. beginning June 1<sup>st</sup> the cost increases substantially.

If you are a lakeshore resident and have complaints about boats on the waters of the lake, please call the Oakland County Sheriff Department-Water Safety Division at (248) 391-0256.

You may register to vote at City Hall during regular business hours. You may also register to vote at any Michigan Secretary of State Branch Office. Three school districts lie within the City limits and school elections are conducted by the City.

The City has a lawn-fertilizing Ordinance. If you hire a commercial firm to service your lawn, please be sure they are properly licensed through the City Hall. To protect water quality, no fertilizer may be applied and no landscaping work is allowed within thirty-five feet (35') of a lake or wetlands without a permit from the City. No trees greater than three inches (3") in diameter can be cut anywhere on your property without a permit. Please do not change the elevation of your land without first checking the Ordinances governing landfill etc. and please do check the zoning and building restrictions before making additions or alterations to your home.

If you are an owner of lots in the City or large areas where weeds are prevalent, please cut your weeds before July 1<sup>st</sup> of each year. City ordinance states that weeds must be cut

by July 1<sup>st</sup> and if they remain uncut, the City will enter upon your property, cut your weeds and bill you.

We ask that you do not allow your dogs to run at large. We enforce our City Dog ordinance. If you have a domestic animal complaint, please call the Police Department or Oakland County Animal Control Division at (248) 391-4102.

Please do not change the elevation of your land without first checking the Ordinances governing landfill etc. and please check the zoning and building restrictions before making additions or alterations to your home.

You are welcome to attend City Council Meetings, which are held on the third Monday of each month at 7:00 p.m. We look forward to meeting you there. Planning Commission Meetings are held on the first Tuesday of each month at 7:00 p.m. and you are welcome to attend these meetings as well.

Police Chief George can be reached through e-mail at [policechief@cityoforchardlake.com](mailto:policechief@cityoforchardlake.com)

Director of City Services McCallum can be reached through e-mail at [DCS@Cityoforchardlake.com](mailto:DCS@Cityoforchardlake.com)

City Clerk McClellan can be reached through e-mail at [cityclerk@cityoforchardlake.com](mailto:cityclerk@cityoforchardlake.com)